

TROY CITY COUNCIL
May 8, 2019
REGULAR MEETING MINUTES

CITY COUNCIL MEETING: 5:00 p.m.

PRESENT: Mayor Ken Whitney, Jr.: Councilmen: Paul Groseclose, Bill Abbott, Mike Yenney; Absent: Steve Corr, Employees Present: Clerk/Treasurer: Rhonda Case

GUESTS: Flora, Hannah and Clemm Benninger

MEETING CALLED TO ORDER: Mayor, Ken Whitney, Jr. called the meeting to order at 5:00 P.M.

MINUTES: Bill Abbott moved and Mike Yenney seconded to approve the minutes from the meeting on April 24, 2019. Motion passed.

ACCOUNTS PAYABLE: A motion was made by Bill Abbott and it was seconded by Mike Yenney that the city pays the bills presented for May 2019. Motion passed.

MAINTENANCE REPORT: No report

FOREST MANAGEMENT REPORT: No report

POLICE REPORT: No report

AGENDA:

- **Public Hearing**—the mayor opened the public hearing for the steeple variance request at 5:00 p.m. The request was submitted for the LDS Church located at 715 Scott Street to have a variance of 12’4” above the current maximum height of 30’. There were no written comments received in favor of or against the variance. There were no patrons present to speak in favor of or against the variance. Public hearing closed at 5:02 p.m.
- **Action Regarding Public Hearing for Variance**—it was moved by Bill Abbott and seconded by Mike Yenney to grant the variance of 12’4” to the LDS Church located at 715 Scott Street in Troy. The maximum for the building including the steeple is now approved to be 42’4”. Motion passed by roll call vote: Yes: Mike Yenney, Bill Abbott and Paul Groseclose. Absent: Steve Corr
- **Free Library**—Flora Benninger presented a project she would like to implement in Troy. The project is a free library station where people can go and borrow a book and leave one. Suggested locations for the free library are near the Troy Library, the City Park or a location on private property. It was moved by Bill Abbott and seconded by Mike Yenney. Motion passed
- **City of Troy Historical Ledgers**—upon the advice of the City Attorney the city will be keeping possession of the historical ledgers. The council would like to purchase a large fire-proof safe to keep important documents and items. No action was taken.

Additional Business: None

MAYOR WHITNEY’S REPORTS/CORRESPONDENCE: mayor reported he hired TJ Yockey to fill the open maintenance position. TJ already holds water certifications and has a CDL.

COUNCIL REPORTS:

BILL ABBOTT: no report

STEVE CORR: no report

PAUL GROSECLOSE: no report

MIKE YENNEY: no report.

TREASURER/CLERK REPORT: A progress report is in your packet from Mountain Waterworks regarding the water system upgrades.

ADJOURNMENT MOTION: A motion was made by Mike Yenney to adjourn 5:27 P.M. A second was made by Paul Groseclose. Motion passed.

Adjourned at 5:27 P.M.

Ken Whitney, Mayor

Rhonda Case, City Clerk/Treasurer

Project Progress Report May 2019

City of Troy *2019 Water System Improvement Project*

Project Status Update and Summary:

Mountain Waterworks has completed and submitted final design for the transmission main replacement project. Following bidding of the transmission main, Mountain Waterworks will evaluate funding and complete design packages for the remaining water upgrade projects selected by the City:

- 1) Hammond Addition Booster Station Upgrade
- 2) New Water Storage Reservoir
- 3) Water Main Replacement (Mary Street to New Reservoir) *If Funding Available*

Mountain Waterworks has engaged Hodge and Associates to draft legal descriptions for the easements through the University of Idaho property and Root property. Legal descriptions are nearly complete and should be executed by mid-May.

Budget Update and Summary:

Based on the City's 2018 Water System Facility Plan, the overall water system improvement project budget is as follows:

Total Estimated Construction Cost:	\$2,254,000
Engineering and Construction Management:	\$451,000
Inspection:	\$112,000
Legal and Admin:	\$45,000
Total Project Budget:	\$2,862,000

Mountain Waterworks is currently under contract with the City for completion of the transmission main design project and preliminary engineering for the storage reservoir and booster station project, for a total engineering contract of \$221,000, of the \$563,000 engineering and inspection budget, or roughly 40 percent. Mountain Waterworks will provide an updated contract for City consideration at the May 22, 2019 Council meeting which will include the following items:

- Additional Services – Includes easement and right of way coordination, funding coordination and design and modification of communication and control systems.
- Construction Management – Coordination with contractor during construction, management of construction contract.
- Inspection – Required USDA inspections during construction
- Post Construction – As-built plans, startup, O&M manuals

Schedule:

MWW was informed by USDA in April that the funding review and approval process through their office would take longer-than-typical due to a shakeup of management and staffing at the USDA Idaho State office.

USDA will not review construction plans and specifications until they have prepared, and the City has executed a final Letter of Conditions for the federal funding package. Once the final funding package is in place (anticipated by mid- to late-May) USDA will accept project plans and specifications for review. The City cannot advertise for bids until USDA approval of those documents is received; that goes for the well drilling and the overall project. MWW is prepared to submit final plans and specifications for both projects to USDA as soon as they will accept them.

Below is an updated project schedule for the major components of the project.

TASK	DEADLINE
Finalize Bid Documents	Complete
DEQ Approval	Mid-May
Easement Finalization	Mid-May
Advertise for Bids	TBD*
Bid Opening	TBD*
Contracts/Notice to Proceed	TBD*

* Based on USDA funding and review timeline